



JA HIGH SCHOOL EXPERIENCE

JA Business Communications©

JA Business Communications, a one-semester educator-led course, equips high school students to focus on communication skills necessary to succeed in business, including communicating up, down, and across organizations, talking about performance, and writing in a business setting.

Four themes include:

- Interpersonal Communication Skills
- Business Writing
- Organizational Communication
- Communicating About Performance and Expectations

Materials for the educators include a teacher guide with standards, pacing guides, talking points and associated on screen presentations, projects, and a case study. Student materials include individual student workbooks and digital assets that supplement the curriculum. Students will prepare communications and make presentations to demonstrate acquired knowledge.

An information session will be offered on three dates for your convenience. If you are interested in hearing more about the JA Business Communications semester course, please identify the date that works best and select the corresponding QR code.



February 18th at 3:00 PM



February 19th at 8:00 AM



February 26th at 4:00 PM