



Warren County Business Advisory Council (WCBAC)

How to Hire Youth

Date: December 5, 2025 • **Time:** 9:00–11:00 AM • **Location:** WCESC Conference Center

Objectives

- Align on the WCBAC's purpose and how we'll work together across education, industry, and government.
 - Provide guidance and answer questions regarding employment of high school students.
 - Co-design the vision for Warren County's work-based learning (WBL) ecosystem and define practical next steps.
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9:00–9:05 | Welcome, Goals & Purpose

Christy Even

- Welcome
 - February WCBAC Meeting - Student Success Showcase
 - How to Hire Youth
 - Professional skills curriculum review
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9:05–9:10 | Meeting Format & Structure

Jenn Maynard

- Informational Session - Large Group
 - Industry Pillar Work - Small Group
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9:10–9:50 | How to Hire & Work With Youth

Stephen Clegg, CPM, Bureau Chief, Wage and Hour

- Wage and hour requirements
- How to work with students who are 16 and 17 years old

- Local success: Employer Panel
 - Charlotte Kemp, Director of Employee Services, GMI Companies
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 - Q&A
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9:50 – 10:00 | Break

10:00 –10:55 | Co-Design Warren County’s WBL Ecosystem

Jenn Maynard

Guiding question: **What do we want the work-based learning ecosystem to look like in Warren County?**

Discussion: Exploring Opportunities to Hire and Prepare 16–17-Year-Old Students for the Workforce

1. Employer perspectives: benefits, challenges, and success stories in youth employment
 2. School perspectives: benefits, challenges, and success stories with employers
 3. Vetting two proposed pre-employment curriculum resources focused on work readiness, safety, and professional skills
 - Identifying alignment between curriculum content and employer expectations
 - Junior Achievement Business Communications
 - OhioMeansJobs Career Readiness Seal
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10:55–11:00 | Wrap-Up & Next Steps

Christy Even & Jenn Maynard

- **Recap of action items and owners / How notes and commitments will be shared**
 - **Future Meetings: Dates & Topics**
 - **February 6, 2026:** Student Success Showcase – WBL Initiatives Working in Warren County
 - **April 17, 2026:** Lessons Learned and What’s next
 - **Thank you and Adjourn**
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