# **Warren County Educational Service Center**

# Southwest Ohio Council of Governments Greater Ohio Virtual School

# 2024-2025

### 2025—Anthem HDHP

Calendar Year Deductible

- \$2,000 Single
- \$4,000 Employee + Children
- \$4,000 Family (Spousal Clause)

### Employer Contribution

- \$1,000 Single
- \$1,500 Employee + Children
- \$2,000 Family

#### Employee Monthly Premiums—2025

- \$159.46 Single
- \$294.76 Employee + Children
- \$414.28 Family

### CVS/ Caremark Prescription

### Max H S A Contribution 2025

- \$4,300 Single
- \$8,550 Employee + Children or Family Plans
- Age 55+ Catch up Amount \$1,000

### Cash Option-Waive Health

 \$1,300/year second pay in June—employed prior to October 1st

# 2025 - VSP Vision

Employee Monthly Rates

- \$10.02 -Single
- \$23.44 Family

## 2025 -Delta Dental

• Employer pays 100%

## Securian Life

\$25,000 Employer paidAdditional Optional Life

Elect or waive coverages at https://epconline.benelogic.com/

#### Retirement

### STRS/State Teachers Retirement System

275 E. Broad Street Columbus, OH 45215 888-227-7877 www.strsoh.org Employee 14% Employer 14%

### SERS/School Employees Retirement System

45 N. 4th Street Columbus, OH 45215 800-878-5853 www.sohsers.org Employee 10% Employer 14%

Must be an employee for 5 years to be eligible for retirement benefits & meet system requirements

# Personal Days—Full time

- \* Hired Prior to December 1st—3 days
- \* Hired on/after December 1st—2 days
- \* Hired on/after March 1st —1 day

Personal leave is to be used for business that can only be conducted during workday. Is not cumulative and cannot be used to extend vacation or holiday days.

All unused personal leave days shall be converted to sick leave days at the end of each contract year.

# Sick Days

Full Time 1.25 days monthly (15 per year) Maximum 200 days

Part time employees will be entitled to sick/ personal leave on a pro-rated basis.

Leave Requests may be taken in ¼ day increments.

# Vacation Days 261-day contract

1<sup>st</sup> year - 10 days 11<sup>th</sup> year 15 days 16<sup>th</sup> year 20 days

### **Employee Logins**

www.warrencountyesc.com Staff→ Employee Links

- Employee Webmail
   <u>Username</u> ESC email address
   <u>FirstName.LastName</u>
   <u>@WarrenCountyESC.com</u>
   <u>Password</u>\_Warren1879
- *Staff Training Public School Works* Select-District

# Warren County ESC Southwest Ohio COG Greater Ohio Virtual School

- Frontline (Time Sheets, Absences)
- Text Message Notification/ Calamity Days – Login and complete. If in a district , please contact your district representative to receive district notifications

# **Mileage Reimbursement**

- 2025 Rate—IRS .670
- Paid Monthly Staff→Employee Links
- Calculated from worksite

Countryside YMCA—Jenni 513-932-1424 Ex 168

2024 - 2025 Payroll Schedule		
PAY PERIOD	PAYDATE	PAYROLL DUE
08-10-24 - 08-24-24	09-10-24	08-24-24
08-25-24 - 09-09-24	09-25-24	09-09-24
09-10-24 - 09-24-24	10-10-24	09-24-24
09-25-24 - 10-09-24	10-25-24	10-09-24
10-10-24 - 10-24-24	11-08-24	10-24-24
10-25-24 - 11-09-24	11-25-24	11-09-24
11-10-24 - 11-24-24	12-10-24	11-24-24
11-25-24 - 12-09-24	12-24-24	12-09-24
12-10-24 - 12-24-24	01-10-25	12-24-24
12-25-24 - 01-09-25	01-24-25	01-09-25
01-10-25 - 01-24-25	02-10-25	01-24-25
01-25-25 - 02-09-25	02-25-25	02-09-25
02-10-25 - 02-24-25	03-10-25	02-24-25
02-25-25 - 03-09-25	03-25-25	03-09-25
03-10-25- 03-24-25	04-10-25	03-24-25
03-25-25 - 04-09-25	04-25-25	04-09-25
04-10-25 - 04-24-25	05-09-25	04-24-25
04-25-25 - 05-09-25	05-23-25	05-09-25
05-10-25 -05-24-25	06-10-25	05-24-25
05-25-25 - 06-09-25	06-25-25	06-09-25
06-10-25 - 06-24-25	07-10-25	06-24-25
06-25-25 - 07-09-25	07-25-25	07-09-25
07-10-25 - 07-24-25	08-08-25	07-24-25
07-25-25 - 08-09-25	08-25-25	08-09-25

# <u>FMLA</u>

- 1 year of employment to qualify and 1250 hours
- Contact HR Department Dawn.Schroeder@WarrenCountyESC.com

Worker's Compensation		
Contact Immediate Supervisor		
Contact HR Department –		
Dawn.Schroeder@WarrenCountyESC		
<ul> <li>Complete a first injury report and witness statement – <u>www.warrencountyesc.com</u> under employee links under Public-School Works</li> <li>Approved locations         Atrium Hospital – Middletown         4220 Grand Ave 513-420-4700         Bethesda Care Arrow Springs-Lebanon     </li> </ul>		
<u>403-b, 457 Providers</u>		
Voya Retirement & Annuity Co. 800-584-6001		
Equitable (AXA) 513-403-6468		
American Fidelity Assurance Co Afplanserv.com		
Plan Member, ING 800-874-6910		
Great American Financial 513-412-1585		
Ohio Public Employees Deferred Comp Program 877-644-6457		
Medical/Dental/Vision/Life		
Qualifying life event changes/Change Requests		
epc-online.benelogic.com - Questions contact HR De		
Dee.Wilms@WarrenCountyESC.com		
Payroll Specialist-		
GOVS - <u>Katie.Brown@WarrenCountyESC.com</u>		

WCESC - <u>Natalie.Gardner@WarrenCountyESC.com</u>

COG Full Time Employees –

COG Substitutes-

Danielle.Collins@WarrenCountyesc.com

Julie.Prack@WarrenCountyESC.com