

# Warren County Educational Service Center

## Southwest Ohio Council of Governments Greater Ohio Virtual School

**2023-2024**

### **2024—Anthem HDHP**

Calendar Year Deductible

- \$2,000 Single
- \$4,000 Employee + Children
- \$4,000 Family

### **Employer Contribution**

- \$1,000 Single
- \$1,500 Employee + Children
- \$2,000 Family

### **Employee Monthly Premiums**

- \$147.65 Single
- \$272.92 Employee + Children
- \$383.59 Family

### **CVS/ Caremark Prescription**

### **Max H S A Contribution 2024**

- \$4,150 Single
- \$8,300 Employee + Children
- \$8,300 Family
- Age 55+ Catch up Amount \$1,000

### **Cash Option-Waive Health**

- \$1,300/year second pay in June—employed prior to October 1st

### **2024 - VSP Vision**

Employee Monthly Rates

- \$10.02 -Single
- \$23.44 Family

### **2024 -Delta Dental**

- Employer pays 100%
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### **Securian Life**

- \$25,000 Employer paid
- Additional Optional Life

Elect or waive coverages at <https://epc-online.benelogic.com/>

### **Retirement**

#### **STRS/State Teachers Retirement System**

275 East Broad Street

Columbus, OH 45215

888-227-7877

[www.strsoh.org](http://www.strsoh.org)

Employee 14% Employer 14%

#### **SERS/School Employees Retirement**

#### **System**

45 N. 4th Street

Columbus, OH 45215

800-878-5853

[www.sohsers.org](http://www.sohsers.org)

Employee 10% Employer 14%

### **Vacation Days 261-day contract**

- 1<sup>st</sup> year 10 days
- 11<sup>th</sup> year 15 days
- 16<sup>th</sup> year 20 days

### **Personal Days**

- Full Time - 3 days, Part Time - Pro-rated
- To be used for business that can only be conducted during workday
- Is not cumulative and cannot be used to extend vacation or holiday days.

### **Sick Days**

- Full Time 1.25 days monthly (15 per year)
- Maximum 200 days

**Leave Requests may be taken in ¼ day increments.**

### **Employee Logins**

[www.warrencountyesc.com](http://www.warrencountyesc.com) Staff → Employee Links

- *Employee Webmail*  
Username ESC email address  
FirstName.LastName  
@WarrenCountyESC.com  
Password Warren(last 4 of SSN)
- *Staff Training Public School Works*  
Select-District  
**Warren County ESC**  
**Southwest Ohio COG**  
**Greater Ohio Virtual School**
- *Frontline (Time Sheets, Absences)*  
Substitute Caller-User Name sent via email.
- *Employee Kiosk*  
Pay slips, W2's  
Select- District  
Warren County ESC  
Southwest Ohio COG  
Greater Ohio Virtual School
- *Text Message Notification- Calamity Days –*  
Login and complete.
- *Employee Kiosk*  
Pay slips, W2's  
Select- District
  1. **Warren County ESC**
  2. **Southwest Ohio COG**
  3. **Greater Ohio Virtual School**

### **Mileage Reimbursement**

- 2023 Rate—IRS .670
- Paid Monthly Staff → Employee Links
- Calculated from worksite

**Countryside YMCA—Jenni**  
513-932-1424 Ex 168

### 2023 - 2024 Payroll Schedule

<u>PAY PERIOD</u>	<u>PAYDATE</u>	<u>PAYROLL DUE</u>
08-10-23 - 08-24-23	09-11-23	08-24-23
08-25-23 - 09-09-23	09-25-23	09-09-23
09-10-23 - 09-24-23	10-10-23	09-24-23
09-25-23 - 10-09-23	10-25-23	10-09-23
10-10-23 - 10-24-23	11-09-23	10-24-23
10-25-23 - 11-09-23	11-24-23	11-09-23
11-10-23 - 11-24-23	12-11-23	11-24-23
11-25-23 - 12-09-23	12-26-23	12-09-23
12-10-23 - 12-24-23	01-10-24	12-24-23
12-25-23 - 01-09-24	01-25-24	01-09-24
01-10-24 - 01-24-24	02-09-24	01-24-24
01-25-24 - 02-09-24	02-26-24	02-09-24
02-10-24 - 02-24-24	03-11-24	02-24-24
02-25-24 - 03-09-24	03-25-24	03-09-24
03-10-24 - 03-24-24	04-10-24	03-24-24
03-25-24 - 04-09-24	04-25-24	04-09-24
04-10-24 - 04-24-24	05-10-24	04-24-24
04-25-24 - 05-09-24	05-24-24	05-09-24
05-10-24 - 05-24-24	06-10-24	05-24-24
05-25-24 - 06-09-24	06-25-24	06-09-24
06-10-24 - 06-24-24	07-10-24	06-24-24
06-25-24 - 07-09-24	07-25-24	07-09-24
07-10-24 - 07-24-24	08-09-24	07-24-24
07-25-24 - 08-09-24	08-26-24	08-09-24

### FMLA

- 1 year of employment to qualify and 1250 hours
- Contact HR Department-  
Dawn.Schroeder@WarrenCountyESC.com

### Worker's Compensation

- Contact Immediate Supervisor
- Contact HR Department –  
[Dawn.Schroeder@WarrenCountyESC](mailto:Dawn.Schroeder@WarrenCountyESC)
- Complete a first injury report and witness statement – [www.warrencountyesc.com](http://www.warrencountyesc.com) under employee links under Public-School Works
- Approved locations  
**Atrium Hospital** – Middletown  
4220 Grand Ave 513-420-4700  
**Bethesda Care Arrow Springs**-Lebanon

### 403-b, 457 Providers

Voya Retirement & Annuity Co.  
800-584-6001

Equitable (AXA)  
513-403-6468

American Fidelity Assurance Co  
Aflanserv.com

Plan Member, ING  
800-874-6910

Great American Financial  
513-412-1585

Ohio Public Employees Deferred Comp Program  
877-644-6457

### Medical/Dental/Vision/Life

Qualifying life event changes/Change Requests  
[epc-online.benelogic.com](http://epc-online.benelogic.com) - Questions contact HR Dept  
[Dee.Wilms@WarrenCountyESC.com](mailto:Dee.Wilms@WarrenCountyESC.com)

### Payroll Specialist-

GOVS - [Katie.Brown@WarrenCountyESC.com](mailto:Katie.Brown@WarrenCountyESC.com)

WCESC – [Julie.Blackburn@WarrenCountyESC.com](mailto:Julie.Blackburn@WarrenCountyESC.com)

COG Full Time Employees –  
[Danielle.Collins@WarrenCounty](mailto:Danielle.Collins@WarrenCounty)

COG Substitutes—  
[Julie.Prack@WarrenCountyESC.com](mailto:Julie.Prack@WarrenCountyESC.com)